

Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

April 22, 2020

MEMORANDUM

**TO: Asst. Schools Division Superintendent
Chief EPS - CID
Education Program Supervisors/Subject Area Coordinators
Concerned Teacher-Nominees**

**TEST CONSTRUCTION FOR THE REGIONAL ACHIEVEMENT TEST AND
CAPACITY BUILDING FOR THE REGIONAL TEAM OF TEST DEVELOPERS**

1. Relative to RM No. 161 and 166 on the Test Construction for the Regional Achievement Test, selected teacher-nominees are hereby directed to submit their accomplished Nominee Form and email the same to eleonorconsejo.rollan@deped.gov.ph on or before April 23, 2020.
2. All concerned nominees are also reminded of the online interview schedule which are as follows:

GRADE LEVEL	DATE OF INTERVIEW	TIME OF INTERVIEW
Grade 3	May 5, 2020	8:00 AM – 12:00 Noon
Grade 6	May 5, 2020	1:00 – 5:00 PM
Grade 10	May 6, 2020	8:00 AM – 12:00 Noon
Grade 12	May 6, 2020	1:00 – 5:00 PM

3. The interview shall be done online through Google Meet application. Each of the subject area supervisor will create an account and code for the interviewee to join the interview as scheduled.
4. Attached are the list of teacher-nominees and the aforementioned regional memoranda for reference and guidance.
5. Immediate dissemination and compliance to this memorandum is enjoined.

CHERRY MAE L. LIMBACO
Schools Division Superintendent

Republic of the Philippines
Department of Education
 REGION X
 DIVISION OF CAGAYAN DE ORO CITY

LIST OF TEACHER-NOMINEES
Regional Achievement Test Construction

GRADE LEVEL	SUBJECT	NAME OF NOMINEES
Grade 3 (ELLN)	English	Darnel Ann C. Guligado
	Mathematics	Gemma Arabis
	Science	Gloria B. Sabal
	Filipino	Genoveva Careras
	TLE	-
	ESP	Sol Edades
Grade 6 (NAT 6)	Araling Panlipunan	Bernadette Fordenita Cadiz
	MAPEH	Girlie Labaino
	English	Ronnielyn Reyes
	Mathematics	Marina Cajés
	Science	Lyn T. Gamotin
	Filipino	Ma. Estela Enad
Grade 10 (NAT 10)	TLE	Al Stephen Lagumen
	ESP	Arlene Pasol
	Araling Panlipunan	Chito H. Espinoza
	MAPEH	Annalyn Bait-it
	English	Malou B. Cagalitan
	Mathematics	Ruby Quilala
Grade 12 (BEEA)	Science	Jacquiline Gasatan
	Filipino	Aniceta Batallones
	TLE	Kim Sacote Marcial
	ESP	Nancy Cairel
	Araling Panlipunan	Candice May Gamayon
	MAPEH	Farrah Ablanque
Grade 12 (BEEA)	English	Fe Publico
	Mathematics	Evangeline Pailmar
	Science	Dyna Fabre
	Filipino	Leonor Reyes
	TLE	Grace Maghuyop
	ESP	Karen P. Salusad
Grade 12 (BEEA)	Araling Panlipunan	Belinda Tagolimot
	MAPEH	Jorie J. Dela Torre

CHERRY MAE L. LIMBACO
 Schools Division Superintendent



DTB - 20 - 40353

April 1, 2020

DepED-X
Cagayan de Oro City

REGIONAL MEMORANDUM

No. 161, s. 2020

APR 1 2020
RELEASED

**TEST CONSTRUCTION FOR THE REGIONAL ACHIEVEMENT TEST
AND CAPACITY BUILDING FOR THE REGIONAL TEAM
OF TEST DEVELOPERS**

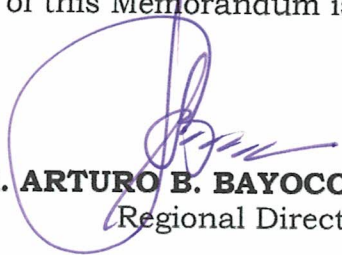
To: **Schools Division Superintendents**
This Region

1. Regarding DepEd Order No. 55, s. 2016 on the **Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program**, the Grades 6 and 10 exit assessments shall cover 21st-Century Skills using learning areas as content while the Grade 12 assessment shall cover 21st-century skills and the core Senior High School learning areas. The test design is progressive in nature wherein test items measure varying levels of skills.
2. The Regional Office (RO), through the Curriculum Learning and Management Division (CLMD), will create a Regional Team of Test Developers for the **Regional Achievement Test (RAT)** from select teacher-experts in the field.
3. The Regional Team of Test Developers shall formulate the test design, table of specifications, and test items. Consultants from the academe with specific subject area expertise and related government agencies shall review and revise, if necessary, the Table of Specifications.
4. To better equip the educational leaders and teachers, workshops shall be conducted for the construction of test items. The training workshop will be held at NEAP Lapasan, Cagayan de Oro City, the final date of which will be issued in a separate memorandum.
5. The items shall be organized by competency for content and language review of consultants from the academe. After approval, pre-validation of two to three test forms shall be administered in select sample public and private secondary schools.
6. Pre-validation results shall be processed to obtain the validity and reliability of the test. Acceptable items shall be stored in the item bank for the organization of the final form. The final form shall be subjected to validation and norming. The organized final form shall be reviewed by the consultants from the academe vis-à-vis the psychometric properties.





7. The last stage of the test development process is the preparation of the test booklet, answer sheet, test manual, and examiner's handbook for reproduction.
8. School Division Offices (SDOs) are required to nominate one teacher-expert per subject area for Grade 3, Grade 6, Grade 10, and Grade 12. Among the divisional nominees, the regional screening committee shall select only five teacher-experts from each subject area and grade level.
9. The minimum requirements to become a member of the teacher-experts are the following:
 - a. At least five years of teaching experience in the learning area assigned to write;
 - b. Excellent written communication skills;
 - c. Experience in developing test materials for districtwide/divisional/regional/national assessment; and
 - d. Knowledge of Office applications.
10. All nominees should be reviewed by the CID Team per division before submitting their names to the Regional Office. The final list of nominees, bearing the name of your respective divisions, shall be uploaded in the shared google drive folder at <https://bit.ly/2UwBdXO>.
11. The deadline for submission of the nominees for the regional team of test developers shall be on **April 13**, and the final interview (online) of the nominees shall be on **April 17**.
12. Attached are the teacher-expert nominee form, required number of nominees per division, total number of the regional team of test developers, and confidentiality agreement.
13. Immediate and wide dissemination of this Memorandum is desired.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

CLMD/nick





ATTACHMENT 1: NOMINEE FORM

THE NOMINEE:

Name: _____ Age: _____
 Position: _____ Salary Grade: _____
 Residence Address: _____ Status: _____
 School: _____ Division: _____
 E-mail Address: _____ Cellphone No. : _____

EDUCATIONAL BACKGROUND

Level	Name of School	Degree/ Course of highest Degree Earned	Year Attended or Graduated	Scholarship/ Academic Honors Received
Elementary				
Secondary				
College				
Graduate Studies				

WORK EXPERIENCE

Employment history for the past 3 years:

Position	Duties and Responsibilities	Employment Status

SEMINARS AND TRAINING ON ASSESSMENT ATTENDED FOR THE LAST 5 YEARS

Inclusive Dates	Title of Seminar	Venue	Sponsor/Trainer





MEMBERSHIP IN ORGANIZATION

Inclusive Date	Name of Organization/ Association	Position

MAJOR AWARDS/ CITATION RECEIVED

Inclusive Date	Name of Organization/ Association	Position

SIGNIFICANT ACCOMPLISHMENTS/CONTRIBUTIONS ON ASSESSMENT IN THE LAST 3 YEARS OF EMPLOYMENT

Detailed description of Accomplishment	Impact of the Accomplishment

EXEMPLARY BEHAVIOR DISPLAYED BY THE NOMINEE

Detailed description of Accomplishment	Impact of the Accomplishment

THE NOMINATOR:

Printed Name and Signature: _____ Date Signed: _____





**ATTACHMENT 2: SUMMARY OF THE NUMBER OF NOMINEES PER DIVISION
AND TOTAL NUMBER OF THE REGIONAL TEAM OF TEST DEVELOPERS**

Summary of the Number of Nominees Per Division

Grade Level	Distribution of Participants	TOTAL
Grade 3 (ELLN)	8 subjects x 1 Nominee	8
Grade 6 (NAT 6)	8 subjects x 1 Nominee	8
Grade 10 (NAT 10)	8 subjects x 1 Nominee	8
Grade 12 (BEEA)	8 (core subjects only) x 1 Nominee	8
Grand Total		32

Summary of the Total Number of Regional Team of Test Developers (RTTD)

Grade Level	Distribution of Participants	TOTAL
Grade 3 (ELLN)	8 subjects x 5 RTTD	40
Grade 6 (NAT 6)	8 subjects x 5 RTTD	40
Grade 10 (NAT 10)	8 subjects x 5 RTTD	40
Grade 12 (BEEA)	8 (core subjects only) x 5 RTTD	40
Grand Total		160



ATTACHMENT 3: CONFIDENTIALITY AGREEMENT

REGIONAL ACHIEVEMENT TEST

Confidentiality Agreement

In the conduct of the Test Construction and in reference to my Regional Achievement Test (RAT) role as _____ (*REPS, DEPS, SH, TEST DEVELOPER*), I, _____, (*full name*) from the Region/Division of _____, completely understand and agree to the following terms of confidentiality agreement:

1. I understand that the signing of this form is an acknowledgment of my professional responsibility to maintain complete integrity of security for this regional assessment and its implementation.
2. I declare that I will not divulge any RAT information, trial materials, test materials, processes, contents or results, or any other materials, documents or information pertaining to its implementation, or its participants or field personnel, to any person or organization as directed under the terms of RAT unless I have prior written approval from CLMD, DepEd Regional Office X.
3. In the completion of the assessment procedures and in the fulfillment of my role/s and responsibilities, I will return to CLMD all documents relating to the conduct of RAT that are personally directed under my care — including but not limited to — RAT information, trial materials, test materials, processes, contents or results, or any other materials, documents or information pertaining to its implementation, or its participants or field personnel.
4. I fully understand and agree that any violation/infractions of security made or committed **before, during, and after** assessment procedures of the **RAT** will be considered as injunctions/causes of assessment invalidation, including, but not limited to:

1. Reading of test booklets other than by the examinee
2. Supplying answers to examinees
3. Cheating
4. Plagiarizing
5. Loss of test booklets
6. Photocopying of test booklets
7. Capturing test items through electronic gadgets
8. Distribution and posting of photos of the test booklet in any form of media
9. Opening the test materials prior to testing schedule
10. Late submission of test booklets and/or answer sheets
11. Tampering of examinees' answer sheets





12. Infringement of copyright
13. Allowing impostors and substitute examinees
14. Misrepresentation with regard to age, residence, and status
15. Failure to closely monitor test procedures resulting in test irregularities

5. The violations of single or all mentioned sanctions in Term of Agreement 4 will result to the courses of sanctions as specified on **DepEd Order No. 55, s. 2016**, Section 13: Breach of Security in National Examinations and Corresponding Sanctions.

6. I fully agree and adhere to the protocols set by DepEd on data usage, integrity, and confidentiality based on Philippine laws on data privacy as stipulated in the **Republic Act 10173 or the Data Privacy Act of 2012**.

I have read and accepted the conditions as outlined above.

Printed Name and Signature: _____

Date Signed: _____

Witnesses:

(for Division Offices: Division Office authorities; for Regional Offices: Regional Office authorities)

1. Printed Name and Signature: _____

Date Signed: _____

2. Printed Name and Signature: _____

Date Signed: _____





April 17, 2020

REGIONAL MEMORANDUM

No. 166 s, 2020

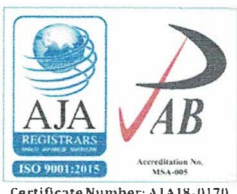
**CORRIGENDUM TO REGIONAL MEMORANDUM NO. 161, S. 2020
(TEST CONSTRUCTION FOR THE REGIONAL ACHIEVEMENT TEST AND
CAPACITY BUILDING FOR THE REGIONAL TEAM OF TEST DEVELOPERS)**

To: **Schools Division Superintendents**
This Region

1. Regarding the issued Regional Memorandum No. 161, s. 2020 entitled **Test Construction for the Regional Achievement Test and Capacity Building for the Regional Team of Test Developers**, the schedule for submission of entries is moved from April 13 to **April 24**.
2. The interview for the Regional Team of Test Developers potential members is scheduled as follows:
 - a. Grade 3 Team is May 5 from 8:00 a.m. to 12:00 noon;
 - b. Grade 6 Team is May 5 from 1:00 p.m. to 5:00 p.m.;
 - c. Grade 10 Team is May 6 from 8:00 a.m. to 12 noon; and
 - d. Grade 12 Team is May 6 from 1:00 p.m. to 5:00 p.m.
3. The interview shall be done online through the Google Meet application. Each of the subject area supervisor will create an account and code for you to join the interview as scheduled.
4. All other provisions in the said memorandum shall remain in effect.
5. Immediate and wide dissemination of this Memorandum is desired.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

CLMD/nick





DTB - 20 - 40353

April 1, 2020

DepED-X
Cagayan de Oro City

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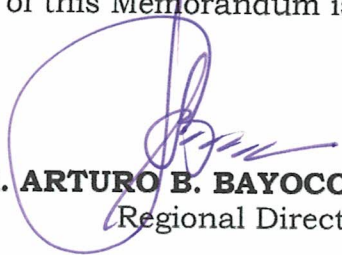
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